

CONFIRMED MINUTES

BOARD MEETING



At the **Board Meeting** on **23 Oct 2024** these minutes were **confirmed as presented**.

Name:	Maungaraki School Board of Trustees
Date:	Wednesday, 11 September 2024
Time:	6:00 pm to 7:38 pm (NZST)
Location:	School staffroom, Maungaraki School, 137 Dowse Drive, Maungaraki
Board Members:	Kim Webby, Lizzie Briscoe, Megan Hurley, Shane Robinson, Matthew Butler, Cole Komarkowski
Attendees:	Tania Potaka
Apologies:	Aaron Moore (Chair), Lisa Agent

1. Opening Meeting

1.1 Prayer and Karakia

1.2 Present and Apologies

1.3 Interests Register

2. Regular Items

2.1 Confirm Minutes

Board Meeting 6 Aug 2024, the minutes were confirmed as presented.



Minutes

Approved as presented

Decision Date:	11 Sept 2024
Mover:	Shane Robinson
Seconder:	Matthew Butler
Outcome:	Approved

2.2 Action Item List

Due Date	Action Title	Owner
27 Aug 2024	Home & School Facebook page Status: Completed on 26 Aug 2024	Shane Robinson

Due Date	Action Title	Owner
30 Aug 2024	Policy Review Status: Completed on 30 Aug 2024	Shane Robinson
11 Sept 2024	Year 7&8 Technology Status: Completed on 4 Sept 2024	Shane Robinson

2.3 Principal's Report

Policy & Board Assurances - Aaron, Lizzie and Shane met to review the Concerns & Complaints, Performance Management and Protected Discloser policies. These were shared with the community and staff to review. No changes are required to these policies.

Roll 2025 - discussed the predicted 2025 roll and what the options are for staffing across the school. Four classroom split across each syndicate was approved. The Board acknowledges there will be an impact to the staffing budget. Shane will bring the Provisional roll to the Board meeting after this is received so we can discuss the budget impact.

Year 7/8 Technology - Hutt Intermediate were advised of our intention to move Yr 7&8 Technology to Maungaraki School. The MOE were advised and approved the move. The draft plan and budget were discussed.



Approved

Approved - see notes

Decision Date: 11 Sept 2024
Mover: Matthew Butler
Seconder: Lizzie Briscoe
Outcome: Approved

2.4 Finance Report

Discussed the Finance report. The August Governance report and the Finance report were approved.

Review and set the 2025 School Donations at the next meeting.



Finance & Governance reports

Approved

Decision Date: 11 Sept 2024
Mover: Cole Komarkowski
Seconder: Lizzie Briscoe
Outcome: Approved

2.5 Property Update

- The New Classroom block will be signed off and we can start getting people in to the space. A blessing will be held on Monday of week 10.
- The temporary road has had dirt laid over it. HCC will come in over the Term 3 holidays and lay grass on these areas. The fencing will be taken away and this will be cordoned off with tape.
- The Waihanga centre will be set up in the new block to open in Term 4.
- New Entrant classroom is being opened in room 8.

Report was tabled.



Changes to Yr 7&8 Techonology

Send communications to staff and our school advising of the changes to Year 7&8 Technology from 2025 onwards.

Due Date: 23 Oct 2024
Owner: Shane Robinson

2.6 EOTC Proposal



EOTC Proposal

Each member present acknowledges the risk & RAMS after reviewing the documents.

Decision Date: 11 Sept 2024
Mover: Kim Webby
Seconder: Matthew Butler
Outcome: Approved

3. Staff

3.1 Resignation

Resignation received and accepted by the Board.

4. External Updates

4.1 MCA Update

Megan presented the details of the report from Aaron, who could not be present.

4.2 Home & School Update

- Movie night was successful.
- Quiz Night coming up 19 October. Tickets and tables will be sorted once the Production is over.
- Pizza Lunches at the end of T3 and T4.

- Leavers dinner - some funding will be provided.
- There will also be a contribution to the year 7&8 Camp to Makahika.

5. Public Excluded / In Committee

6. Close Meeting

6.1 Close the meeting

Next meeting: Board Meeting - 23 Oct 2024, 6:00 pm

Signature: _____

Date: _____